

**Municipal Affairs and Environment
Fire Services Division
FIRE PROTECTION VEHICLE PROGRAM**

ABOUT THE APPLICATION

The completed application will provide Fire Services Division (FSD) with information about the municipality, local service district or regional service board (herein referred to as “municipal authority”) and about the fire protection vehicle being requested, in order to determine eligibility under the three streams of funding within this program.

Upon receipt of the application, FSD will evaluate and recommend the most suitable type of vehicle to meet fire protection needs. FSD may assess the applicability of other types of vehicles which may not be specifically identified in the completed application.

All sections of the application must be completed (Section I, II, III and IV). Applications must be received by March 31st.

SCOPE

The program allows the municipal authority to determine the most suitable funding stream that meets its financial situation. Municipal authorities will have to choose one of the following funding streams under which they wish to be considered:

1. Used Vehicle - Cost Shared Funding;
2. New Vehicle - Cost Shared Funding; or
3. New Vehicle - Fixed Contribution Cost Shared Funding.

PROGRAM CRITERIA GUIDLINE

1. Used Vehicle – Cost Shared Funding is intended to assist those municipal authorities that may find it difficult to come up with the municipal share of a new vehicle and where a suitable used vehicle will still meet the fire protection requirements for that area. Under this funding stream, a suitable vehicle will be cost shared 90/10 (Provincial/Municipal) with the Provincial contribution capped at \$100,000. FSD would assist the municipal authority in developing tenders and facilitating the tender process.
2. New Vehicle – Cost Shared Funding provides financial assistance to municipal authorities based on a cost-share ratio set by MAE. The provincial/municipal cost-share ratio for fire vehicles are based on community population: less than 3,000 (80/20); 3,000-7,000 (70/30); and greater than 7,000 (60/40).
3. New Vehicle – Fixed Contribution Cost Shared Funding provides a fixed amount of financial assistance to those municipal authorities who are not dependent on provincial financial assistance in order to fund the acquisition of fire protection vehicles. Under this funding stream, the municipal authority would be eligible for a maximum fixed contribution of \$100,000 toward the purchase of one of the following new vehicles:

pumper; pumper rescue; aerial; tanker; or rescue. Rural response vehicles are not eligible for this funding stream.

PROGRAM ADMINISTRATION

FSD will administer the program and provide guidance on the application process, if required.

FSD will complete municipal fire protection assessments and make recommendations on the most suitable type of fire protection vehicle and appropriate funding contribution on a case-by-case basis.

FUNDING LEVELS

Eligible fire protection vehicles include 2-door pumpers, 4-door pumpers, rescue pumpers, aerials, tankers, rescues, and rural response units (not eligible for the fixed contribution stream).

The final cost-share funding shall be established based upon tender price. Applicable cost-shared ratios or fixed amount contributions are determined by MAE in accordance with government policy.

Priority consideration may be given to requests that support sharing of fire protection services or regionalization of fire protection services.

VEHICLE SPECIFICATIONS

FSD will provide to the municipality or local service district, the Provincial Government's minimum specification for the approved vehicle.

REQUEST AND PURCHASE PROCESS

Municipalities and local service districts will submit all requests for financial assistance for fire protection vehicles to the Director of Fire Services/Fire Commissioner and are subject to the written approval of the Minister.

Note: Completed applications submitted directly from fire departments will not be accepted.

Completed applications will not be carried forward to future years. Applications are required on an annual basis and will be received between January 1 and March 31. Late applications may be rejected.

Municipalities and local service districts approved for funding by the Minister will receive further information regarding the purchase process.

Municipal authorities are required to comply with the Public Procurement Act and Regulations throughout the procurement process.

OTHER REQUIREMENTS

Other documentation may be requested by the Director of Fire Services/Fire Commissioner to assist in determining eligibility.

Municipal authorities approved under this program must conduct appropriate maintenance and inspection(s) of the fire protection vehicle provided under this program.

SECTION I - FUNDING STREAM

***Municipality must select only ONE of the following options:**

- Used Vehicle - Cost Shared
- New Vehicle - Cost Shared
- New Vehicle - Fixed Contribution

SECTION II- MUNICIPALITY or LOCAL SERVICE DISTRICT (LSD) INFORMATION

Legal Name of Municipality/LSD

Municipality/LSD Street Address	Town/City	Province	Postal Code
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Contact Name (Municipality/LSD)	Position (Clerk, Manager, Chairperson)
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Contact Telephone No.	Contact Fax No.	Contact Email Address
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Nearest Suitable Mutual Aid (Community and Distance)	District
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SECTION III - APPLICATION INFORMATION

Vehicle Requested	<input type="checkbox"/> 2 Door Pumper	<input type="checkbox"/> 4 Door Pumper	<input type="checkbox"/> Rescue Pumper	<input type="checkbox"/> Aerial
	<input type="checkbox"/> Tanker	<input type="checkbox"/> Rescue	<input type="checkbox"/> Rural Response Unit	

Brief Description of Requested Vehicle including Size of Garage (Dimensions) and Door Opening Measurements:

Mayor/Chairperson Signature

Date

SECTION IV- INFORMATION REGARDING THE VEHICLE TO BE REPLACED

Date Vehicle Acquired

Make (i.e. Ford, GMC, International, Freightliner)	Model	Year	Kms	Hrs
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Fire Apparatus Manufacturer (i.e. MetalFab, Thibault)

Type (i.e. Pumper, Tanker, Rescue, Aerial, Rural Response Unit)

Has vehicle been inspected annually? Yes No

Please provide a condition description of vehicle chassis and components
(Note: Please attach mechanics report if available.)

Please provide an outline of major repairs/replacement for vehicle and when this was done.
(Note: Photographs and any further information deemed appropriate to describe vehicle condition may be attached, if available.)

Please provide a complete listing of current vehicle inventory: